

# Reform Implementation Community of Practice

Terms of Reference





## RFVP Vision and Commitment

(Based on 2017-2020 Strategic Plan)

A society where all women and children are safe and live free from violence.

We are committed to:

- Honoring the experiences of women and children
- Trying new and different ways of working
- Working alongside and advocating to Government
- Living the change we want to see

The Reform Implementation Community of Practice (RiCoP) responds to the RFVP's Strategic Planning Focus of "Safety and Accountability".

## Purpose

The purpose of the Reform Implementation Community of Practice is to support effective and integrated implementation of key reform initiatives such as the Information Sharing Schemes and Multi Agency Risk Assessment and Management (MARAM) framework across the region by:

- Providing an opportunity for practitioners to network and reflect on reform implementation
- Share and discuss what is working and possible practice improvements
- Understanding the services and information held by specific organisations
- Supporting a shared understanding and intent around reform implementation

## Membership - roles and responsibilities

The Community of Practice is made up of workers from a range of prescribed services in the region and includes participants from organisations providing services for family violence response, homelessness, mental health, alcohol and other drugs, police/justice responses, children and family services including community health, maternal and child health and Child Protection.

Chair/Facilitator: Nina Levine and/or Mandy Mercuri. This role is required to assist the RFVP team to develop and deliver content of the Community of Practice events. They are also required to report on the RiCoP's actions and progress to the RFVP's Implementation Committee.

Communication between group members will occur via an online community on SLACK and communications from the RFVP via email. Questions and comments can be posted to the SLACK community by RiCoP members providing the group commitments below are followed.

Members are committed to:

- Respectful inquiry and open sharing of current practice
- Maintaining confidentiality when sharing client experiences and organisational practice
- Valuable and meaningful contribution to collaborative practice improvement
- Common understanding of family violence based on principles of CRAFT/MARAM (assumed prior learning)

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- Regular attendance with active preparation, participation and contribution
- Make recommendations to the RFVP System Leadership Group via the PSAs report

The RFVP team will provide RCoP members with regular relevant updates and information including:

- Event flyers, agendas and RCoP summaries
- Relevant updates on actions and outcomes from previous RCoP meetings
- Updates on information from Family Safety Victoria or relevant peaks/statewide agencies to support reform implementation

## Meeting processes

The Reform Implementation Community of Practice will meet bimonthly on the afternoon of the second Wednesday of the month. Meetings will go for 2 hours as appropriate to address the agenda.

Community of practice sessions will have a particular focus and a meeting request sent to all members of the mailing list.

Members will be required to complete an evaluation of each CoP to ensure consistency, value and best practice is provided.

These Terms of Reference will be reviewed at the April CoP 2020.

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## For more information, please contact the RFVP Team:

**Principle Strategic Advisor**  
**Mandy Mercuri**

**Resource Worker**  
**Jessica Wilson**

**Administration Officer**  
**Rach Rodier**